



New York Association of Realty Managers is dedicated to raising the standards of excellence for the real estate professional through education, information and a peer network that makes #NYARM the benchmark for technological advancement and career enhancement.

Margie Russell, Executive Director  
212.216.0654 Fax 212.216.0680  
[mrussell@nyarm.com](mailto:mrussell@nyarm.com) [www.nyarm.com](http://www.nyarm.com)



The NY ACCREDITED REALTY MANAGER Certification, conducted by The New York Association of Realty Managers, is a professional real estate management program for Building: managers, supervisors, owners & maintenance personnel. Participants are certified in practical building management knowledge.

The NY ACCREDITED REALTY MANAGER Certification is government agency recognized by the:

- New York State Division of Housing & Community Renewal (DHCR)
- New York City Department of Housing Preservation & Development (HPD)

► **All-inclusive certification processing fee = \$250: Receive (1) year FREE attendance to all NYARM conferences & classes & (1) year membership (includes access to HELP-LINE !!!)**

► Margie Russell consults with applicant during the certification process creating an efficient program based on the applicant's background & experience. It takes approximately 4 to 40 weeks for successful candidates to be awarded the certification designation.

**A) Skills Classes 6:30 to 8:30 PM** usually Mondays at 500 8<sup>th</sup> Ave @ West 35<sup>th</sup> Street, NYC  
Improve skills to manage Commercial, Multifamily, Mixed Use Buildings

2019 Jan 14, 21 & Feb 18, 25 **Financials: Understanding Reports - Annual – Monthly – Quarterly**  
For Commercial, Multifamily Rentals, Coop/Condos, Mixed Use

2019 April/ May **Compliance Laws for NYC, NYS, Federal:** Best Practices

2019 Sept **Governance & Enforcement: Innovative Use of Documents** – Methods - Timing –  
Alteration Agreements - Bylaws - House Rules – Agency Laws - Lease Provisions

2019 Oct/Nov **Budgets:** Operating/Repair/Capital - Commercial, Multifamily, Coop/Condos, Mixed Use

**B) Current Topics: Conferences or On-Site Field Tours**

2019 Jan 14 Feb 18 April 2 April 29 June 18 Aug 14 Sept 23 Nov TBD

**C) Annual Compliance Seminars October 29, 2019 9:30am - 3:30pm**

► **Additional Education Credit** is earned via several means:

- 1) Independent field projects or study-at-home
- 2) Attendance at NYARM conferences, expo & classes.
- 2) Targeted or previous courses at other property management institutions & associations.

► **Education Assignments** are customized based on the individual's need to augment their education based on the applicant's credit for previous experience or education.

► **Core Disciplines** for certification assignments are: ETHICS - EXPENDITURE BUDGETING - THE LAW & THE COURTS - FINANCIAL MANAGEMENT - LOCAL LAWS/ADMINISTRATIVE CODES - MANAGING BUILDING SYSTEMS - PEOPLE SKILLS

► **Gov't Mandated Trainings** <http://www.nyarm.com/SexualHarassmentComplianceTraining.pdf>

New York Association of Realty Managers  
 NYARM's Executive Director  
 Mail c/o Margie Russell  
 60 West 66th Street #34 i  
 New York, NY 10023



PROSPECTIVE or Renewing INDIVIDUAL  
 MEMBER: Property - Resident - Building  
 MANAGERS, P.E.s, Operating Engineers,  
 Board Members, Owners and Landlords

For your convenience we do accept payment by credit card

Card # \_\_\_\_\_

Exp. Date \_\_\_\_\_

Signature \_\_\_\_\_

Date		Status
12/3/2018	Membership & More	PROPOSAL

Description	Rate	Amo...
Annual Dues Individual Membership Invoice/Proposal Term lasts from Dec 10, 2018 until December 31, 2019.  Included For the \$250 [SAME OFFER APPLIES to all renewing members, contact Margie Russell to determine when your membership year expires] mrrussell@nyarm.com or text 516 456 0313 or fac 212 216 0680 or call 212 216 0654...	250.00	250.00
A] *** As an incentive to make immediate dues payment - RECEIVE ONE \$0 COST (1) attendee - FREE at the government mandated "Sexual Harassment Training" - Select from DECEMBER/JANUARY schedule attached.  Link to full info >>> <a href="http://www.nyarm.com/SexualHarassmentComplianceTraining.pdf">http://www.nyarm.com/SexualHarassmentComplianceTraining.pdf</a> \$250 value The three hour training exemplifies NYARM's Gold Standard in industry education content.  1] Primary Instructor for the mandated Sexual Harassment Prevention Training is: Rachel Demarest Gold, Esq., Partner, Abrams, Fensterman, Fensterman, Eisman, Formato, Ferrara, Wolf & Carone, LLP Ms. Gold is a distinguished NYS labor law & government policy attorney. She was Special Counsel and Deputy Commissioner for Legislation, Policy and Federal Affairs at the New York State – Department of Labor. Prior to that as Assistant Attorney General for New York State she developed statewide Continuing Legal Education and Labor Bureau outreach & workshop programs. Bio <a href="https://www.abramslaw.com/rachel_gold_attorney_profile_id_1141">https://www.abramslaw.com/rachel_gold_attorney_profile_id_1141</a>  2 ]Industry Specialist Instructor for the mandated Sexual Harassment Prevention Training is: Margie Russell, Executive Director of the New York Association of Realty Managers is a prominent trainer in building management focusing on NYC and NYS issues and uniqueness's. During Ms. Russell's 35 year real estate management career, she has dedicated - tens of thousands of hours - teaching and creating curriculum, for those employed in building management. Bio <a href="http://www.linkedin.com/in/margierussell/">www.linkedin.com/in/margierussell/</a>	250.00	0.00
B] *** ATTENDANCE included at no additional cost, to approximately 25 different property/building management classes/seminars, mostly held at 500 8th Ave at W35th St, NYC.		
C] *** Attendance at NYARM education is credit directly towards The NY ACCREDITED REALTY MANAGER Certification, which is government agency recognized by the: New York State Division of Housing & Community Renewal (DHCR) & New York City Department of Housing Preservation & Development (HPD)		
D] *** NYARM's continuing education, membership and participation improves a building manager's ability to succeed. 1) Superior industry professionals conduct the programs. 2) We emphasize: Fiscal Acuity; Compliance; Legal Jeopardy; Ethical Decision Making; Risk & Liabilities		
Please approve for payment. Thank you very much.	<b>Balance Due</b>	\$250.00

Phone #	(212) 216-0654	Fax #	(212) 216-0680	E-mail	mrrussell@nyarm.com
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